**Purpose of the Document**

This document has been produced to enable the Parish Council to assess the risks that it faces and satisfy itself that it has taken

adequate steps to minimise them. In conducting this exercise, the following plan was followed:

Identify the areas to be reviewed.

Identify what the risk may be.

Evaluate the management and control of the risk and record all findings.

Review, assess and revise if required.

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The information above was agreed at the May 14, 2019 AGM of Westerfield Parish Council and will be agreed annually as being a correct record.

**Signed**

**Chairman Dated**

**Clerk Dated**