

**Parish Councillors are duly summoned to attend a meeting of**

## **WESTERFIELD PARISH COUNCIL**

**Tuesday, 21<sup>st</sup> November 2023 in Westerfield Church Room at 7.30pm**

### **Agenda**

#### **1. Governance**

- 1.1. Apologies and approvals of absence
- 1.2. Declarations of Interest and Requests for Dispensation
- 1.3. To approve the [Minutes of Parish Council meeting held on 19 September 2023](#)
- 1.4. Comments from members of the public on matters on the agenda
- 1.5. Councillor vacancies

#### **2. Village Improvement**

- 2.1. To review progress on developing the Neighbourhood Plan
- 2.2. Footpath clearing
- 2.3. To receive an update on traffic and safety measures for the village
  - 2.2.1 Re-painting of roundels and associated white lines on Church Lane

#### **3. To receive reports:**

- 3.1. County Councillor
- 3.2. District Councillor
- 3.3. Parish Councillors on meetings/forums attended.
  - i) SALC East Suffolk Forum, 21<sup>st</sup> September (Cllr Noble)
  - ii) SALC Climate forum 25<sup>th</sup> September 2023, 1pm (online), with Julian Thompson, CEO from Community Climate Action
  - iii) 20s Plenty, 27<sup>th</sup> September (Cllr Noble)
  - iv) Asset of Community Value (Right to Bid) Information Session, 28<sup>th</sup> September 2023 (Clerk)
  - v) Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership Meeting, 2<sup>nd</sup> October 2023 - POSTPONED
  - vi) Road Safety Forum, Microsoft Teams
  - vii) Development pathway for councillors, 2<sup>nd</sup> & 9<sup>th</sup> October (Cllr Barber)
  - viii) Community Action Suffolk: Introduction to Community-Led Housing + Q&A (Zoom call), Thursday 5<sup>th</sup> October

Upcoming meetings:

- i) SALC Local Council Conference, 29<sup>th</sup> November, 9.30-3.30, The Hold, Ipswich
- ii) "Bringing Ideas to Life" the East Suffolk Community Partnership Annual Forum, 22<sup>nd</sup> March 2024 at the Trinity Park Conference Centre (for Town & Parish Chairs)

#### **4. To note and discuss current planning applications**

- 4.1. Status updates:
  - i) DC/16/4030/VOC; Variation of Condition 2 on application DC/14/3660/FUL - Extension of existing access road and erection of fourteen new dwellings including four affordable homes - Re-positioning of Plot 13, removal of internal garage and provide an additional bedroom, and the rection of a detached cart lodge to serve the house - Development Site Fullers Field Westerfield Suffolk IP6 9AX. **Application permitted by ESC.**
  - ii) C/08/1060; Change of use of part of paddock to fruit and vegetable plot/small holding together with erection of poly tunnel/greenhouse - Part Of Land North Of Fullers Field Westerfield Ipswich. Application permitted by ESC.
  - ii) DC/23/3219/FUL; Installation and operation of a 50.4kW ground mounted solar array on land associated to Poplar Farm. - Poplar Farm Westerfield Lane Tuddenham St Martin Ipswich Suffolk IP6 9BH. **Application permitted by ESC.**

- 4.2. New applications
- i) DC/23/4195/VOC: Variation of Condition No. 2 of DC/14/3660/FUL - Extension of existing access road and erection of fourteen new dwellings including four affordable homes - We are applying to obtain permission for changes to plot 7, which include a slight re-positioning of the dwelling house (2m east, 1m south); Moving front door to the west elevation; inclusion of a canopy porch to front entrance; and Amendments to the positioning of windows/doors to suit minor layout changes to the internal rooms. Development Site, Fullers Field, Westerfield, Suffolk, IP6 9AX
  - ii) IP/23/00740/REM, Phase 3B: Submission of Reserved Matters (appearance, layout, landscaping and scale) for Phase 3b of the development at Henley Gate comprising 114 dwellings, roads, parking, landscaping, earthworks and associated works; in relation to Outline Planning Permission IP/16/00608/OUT comprising up to 1,100 dwellings, local centre, country park, open space, sustainable urban drainage systems, landscaping, infrastructure and engineering works; and 2 No. access points from Henley Road and provision of access points for pedestrian/cycle bridge and vehicular bridge over railway. Land North Of Railway And East Of Henley Road Ipswich Suffolk

4.3 Items received after the agenda was published, and other planning matters

- i) Bellway Homes' Fonnereau Neighbourhood update
- ii) Humber Doucy Lane Consultation/Survey

5. Consultations

- 5.1 East Suffolk Council survey on their direction proposal for the next four years (26 Sept)
- 5.2 Public Space Protection Orders (PSPOs) in East Suffolk
- 5.3 Policing Model
- 5.4 [ESC Polling Districts & Polling Places Review 2023](#)
- 5.5 [ESC Street Trading Policy](#)
- 5.6 [ESC Litter and Fido Waste Bin policy](#)

6 Communications

- 6.1 Newsletter
- 6.2 Website update

7 Financial matters

- 7.1 Receipts & Payments since last meeting, approve payments due
- 7.2 Bank Reconciliation to date
- 7.3 To approve NALC Salary Pay Scales 2023-2024
- 7.4 Budget 23/24 Review, & Initial Consideration for 24/25
- 7.5 Precept 24/25
- 7.6 Earmarked Funds
- 7.7 Rural Communities Fund

8 Governance documentation review, updates, and adoption/approval

- 8.1 Subject Access Request (SAR) Policy
- 8.2 Safeguarding Policy
- 8.3 Health & Safety Policy
- 8.4 Others

9 Correspondence and urgent matters to be brought to the attention of the Parish Council

- 9.1 Storm Babet, ESC recovery assistance
- 9.2 ESC Rural Business and Community Hub Fund (RBCHF)
- 9.3 Request for PC to support the [Climate and Ecology Bill](#)
- 9.4 gov.uk domain names available from One Suffolk

10 To note the date of forthcoming meetings:  
16<sup>th</sup> January 2024, 19<sup>th</sup> March 2024

Signed by David Gooch, Clerk & RFO, Westerfield Parish Council