

**Parish Councillors are duly summoned to attend a meeting of**

## **WESTERFIELD PARISH COUNCIL**

**Tuesday, 19<sup>th</sup> March 2024 in Westerfield Church Room at 7.30pm**

### **Agenda**

#### **1. Governance**

- 1.1. Apologies and approvals of absence
- 1.2. Declarations of Interest and Requests for Dispensation
- 1.3. To approve the Minutes of Parish Council meeting held on 16 January 2024
- 1.4. Comments from members of the public on matters on the agenda
- 1.5. Councillor vacancies co-option

#### **2. Village Improvement**

- 2.1. To review progress on the Neighbourhood Plan consultation
- 2.2. To receive an update on traffic and safety measures for the village
  - 2.2.1 Henley Road, Akenham – CR 433933/438478 (Michele Doick)
- 2.3. Flooding update (re Country Park/Henley Gate)
- 2.4. Footpath Clearing
- 2.5. Litter Bin Westerfield Road/Country Park
- 2.6. St Marys Way Pond

#### **3. To receive reports:**

- 3.1. County Councillor
- 3.2. District Councillor
- 3.3. Parish Councillors on meetings/forums attended (and Upcoming meetings)
  - i) Road Safety Forum 12<sup>th</sup> February
  - ii) SAVID, 16<sup>th</sup> February
  - ii) East Suffolk Planning Alliance (ESPA) event, 17<sup>th</sup> February
  - iii) Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership Friday 8<sup>th</sup> March, Tuddenham St Martin Village Hall
  - iv) SALC East Suffolk Forum, 20<sup>th</sup> March
  - v) 20s Plenty

#### **Upcoming meetings:**

- i) "Bringing Ideas to Life" the East Suffolk Community Partnership Annual Forum, 22<sup>nd</sup> March at the Trinity Park Conference Centre (for Town & Parish Chairs). This forum offers an opportunity to explore some of the important issues affecting our lives, communities, and businesses; and work together to address them.
- ii) Sizewell C Forum, 7-9pm, Tuesday 9<sup>th</sup> April, Trinity Park Felixstowe Road, Ipswich IP3 8UH.
- iii) Road Safety Forum, 6<sup>th</sup> May

#### **4. To note and discuss current planning applications**

- 4.1. Status updates:  
IP/23/00406/REM
- 4.2. New applications  
DC/24/0405/FUL  
Installation in garden of own property of an outside cabin that is to be used as a hair salon. Total measurements are 3 X 4.5 and will have working electricity and water. NOT installing a toilet. - Oakleigh Lower Road Westerfield Ipswich Suffolk IP6 9AR, Due date 22 Mar 2024.

- 4.3. Items received after the agenda was published, and other planning matters
  - i) Planning application objections from Save Our Country Spaces (SOCS) re Fonnereau / Red House farm development (23/00977/CON- Phase 1 Housing of IP/14/00638/OUTFL)
  - ii) ESC 'Planning Committee Member Call-In' process

## 5. Consultations

- 5.1 Review of [Street Trading Policy](#).
- 5.2 [Suffolk County Council's Local Transport Plan Consultation](#)

## 6 Communications

- 6.1 Newsletter
- 6.2 Website

## 7 Financial matters

- 7.1 Receipts & Payments since last meeting, approve payments due
- 7.2 Bank Reconciliation
- 7.3 VAT Claim
- 7.4 SALC subscription 24/25
- 7.5 St Mary Magdalene PCC
- 7.6 SALC Internal Audit.

## 8 Governance documentation review, updates, and adoption/approval

- 8.1 Charitable Donations Policy

## 9 Correspondence and urgent matters to be brought to the attention of the Parish Council

- 9.1 East Anglia THREE public information days
- 9.2 Suffolk County Council's Devolution Deal
- 9.3 Bringing back nature - Biodiversity net gain for councils
- 9.4 Sizewell C update
- 9.5 Environmental Impact Assessment Scoping for the LionLink Multipurpose Interconnector Project.

## 10 To note the date of forthcoming meetings:

21<sup>st</sup> May 2024, 16<sup>th</sup> July 2024, 17<sup>th</sup> September 2024, 19<sup>th</sup> November 2024

Signed by David Gooch, Clerk & RFO, Westerfield Parish Council