

WESTERFIELD PARISH COUNCIL

Minutes of Parish Council Meeting held on Wednesday, June 8th, 2022 in Westerfield Church Room at 7.30pm

PRESENT: Councillors Peter Hudson, Peter Miller, Graham Austin, Trevor Cade, Michael Noble, and David Gooch (Clerk).

1. Apologies and approvals of absence

Jason Kirk had sent his apologies, and had requested Deputy Chair Cllr Hudson, chair the meeting. This was accepted.

2. Declarations of Interest and Requests for Dispensation

None

3. To receive comments from members of the public on matters on the agenda

None (no members of the public were present).

4. To note and discuss current planning applications

4.1 DC/22/1914/FUL Proposal: Proposed two storey side extension and single storey rear extension Site address: Gable Cottage, Westerfield Road, Westerfield, Ipswich, Suffolk, IP6 9AJ (New planning application with closing date Tuesday 14th June).

The PC agreed that to respond that, "On the basis of the information supplied with the application, Westerfield Parish Council has no comments".

The PC noted that the direct neighbours (Collingwood, Holly Lodge, & Spindle Berry) had also been given the opportunity to comment. It was also noted that there would be a significant increase in traffic during construction, although this wasn't a direct planning issue.

4.2 Any other relevant planning matters

Cllr Miller said that a new application (for Ipswich Garden Suburb, Land To South And North Of Railway Line, Henley Road, IP22/00459) had appeared on the Ipswich Borough Council website, but since it was in Ipswich, Westerfield PC aren't on the consultee list, However the application did have an impact since it's for a Pedestrian & Cycle Bridge over the existing railway line.

The PC agreed that Cllr Miller would liaise with the Northern Fringe Protection Group to align concerns. Principally, these are that since the bridge mixes cyclists, disabled people, pushchairs, pedestrians et al, the width should be increased at least from 3.5m to 4m, with 2.65m for each lane on the bends.

Cllr Miller to liaise with the Northern Fringe Protection Group to align concerns, then prepare text to input to the Comments box on the Ipswich Borough Council website (<https://ppc.ipswich.gov.uk/>) stating that Westerfield PC support the views of the Northern Fringe Protection Group.

5. To consider any current financial matters, and approve any invoices received and due to be paid before date of next meeting

Cllr Miller presented an update to the financial report (covering the period to end May 2022). The financial reconciliation for Business and Treasurers accounts were read by all.

Payments made since May 18th 2022 for expenditure previously authorised:

Date	Payee	Supplier	Amount (exVAT)	VAT	Total	Payment for	Cheque No
19/05/2022	Opus People Solutions (inv 5154)	Direct	£24.50	£4.90	£29.40	Agency Fee for Clerk	1169
26/05/2022	Opus People Solutions (inv 5248)	Direct	£130.67	#####	£156.80	Agency Fee for Clerk	1170

The following payments were approved (these relate to the Picnic in the Paddock, and within that budget):

Date	Payee	Supplier	Amount (exVAT)	VAT	Total	Payment for	Cheque No
23/05/2022	Mrs O Miller (reimbursement)	Bulstrodes of Framlingham	£49.94	£0.00	£49.94	Flags and display for Picnic in the Paddock	1171
26/05/2022	P Miller (reimbursement)	ILFD Group Ltd (via Amazon)	£20.82	£4.17	£24.99	Bunting for Queens Platinum Jubilee	1172
31/05/2022	P Miller (reimbursement)	Rana Textiles Ltd (via Amazon)	£34.98	£6.99	£41.97	Bunting for Queens Platinum Jubilee	1173
04/06/2022	Westerfield Events Group- Mrs V J Byrne (reimbursement)	Various - Picnic in the paddock services	£730.00	£0.00	£730.00	PA System £125, James's Field Music £380, Mr Bean Entertainment £225	1174

Payments authorised for committed expenditure but invoices not yet received:

Date	Payee	Supplier	Amount (exVAT)	VAT	Total	Payment for	Cheque No
	SCC	Direct	approx £61.00	app £15	Approx £76	Street Lighting inventory 2021/22 cost adjustment	
	Sandy Burn (reimbursement)	Direct	Approx £53.00	£0.00	Approx £53	Voucher for Prize - Biodiversity Competition	
	Community Action Suffolk	Direct	£48.00	£12.00	£60.00	Website Training for M Noble	

The PC noted that the reusable items such as the bunting, would be donated to the events group's store hence available for future functions.

6. Correspondence and urgent matters to be brought to the attention of the Parish Council

6.1 Cllr Austin asked if his request for clarification re the correct minuting procedure for 'off the record' requests, had been progressed via SALC.

Clerk Gooch to check the SALC response regarding the protocol for 'off the record' comments.

6.2 Cllr Hudson expressed his frustration with Suffolk County Council's (SCC) failure to address the issues the PC was interested in, and general lack of responsiveness. He asked if a formal complaint could be raised.

Clerk Gooch to raise a query with SALC re raising a formal complaint against SCC's Highways authority.

The PC noted that previous escalations (e.g. in 2012, 2014) to the County Council's Chief Executive hadn't been satisfactory, and that the PC needed to be clear specifying what's required.

Cllr Miller agreed to prepare the wording, and the clerk submit a formal request covering maintenance of the white lining at the edges of Lower Road, replacement of 30mph roundels, & repeater signs etc. originally completed ~10years ago and paid for by the PC.

The PC unanimously agreed that the funding (likely to be <£10k) would come from the CIL funds due to expire this year.

6.3 Cllr Miller noted that the 2021/22 (end Mar) CIL report to East Suffolk County Council, was overdue.

Clerk David Gooch to discuss CIL report completion with Locum Clerk Clare Lucas.

6.4 Cllr Austin said that Westerfield Brook had been partially infilled with soil behind the houses in Lower Road, between 'Sandyview' and 'Barleycroft'.

Cllr Hudson will raise the issue of the waterway being maintained at the Community Liaison Group meeting on Monday 13th June.

6.5 The PC noted that:

- the Buzzing Bee Summer Fete takes place on 16th July;
- the next PC Newsletter was due end July, hence its content should be considered.

7. To note the date of forthcoming meetings

The next Parish Council meeting is Tuesday 19th July 2022.

To be signed when approved

