

WESTERFIELD PARISH COUNCIL

Approved Minutes of Parish Council Meeting held on Monday, January 31st, 2022 in Westerfield Church Room at 7.30pm

PRESENT Cllrs Peter Miller (Chair), Peter Hudson (V/C), Graham Austin, and Michael Noble.

1. Apologies and approvals of absence

Cllr Jason Kirk and Cllr Cade had sent apologies for their absence and these were accepted.

2. Declarations of Interest and Requests for Dispensation

None

3. To receive comments from members of the public on agenda

None at the meeting, however, two comments had been received by the Chairman regarding planning application number: DC/21/5737/FUL

4. To note decisions made on previously discussed planning applications

*DC/21/5057/FUL Erection of single storey side/rear extension and rendering of existing external walls above new red brick plinth. Briar Rose Lower Road. - **To note this application is now approved.***

5. To discuss and respond to consultation on the following planning application:

DC/21/5737/FUL Demolition of existing dwelling and erection of two dwellings/Meadow View Lower Road Westerfield Ipswich Suffolk IP6 9AR

It is agreed that planning application number DC/21/5737/FUL complies with the local plan and doesn't affect the landscape, and the proposed two new dwellings are in keeping with the street. It is however agreed that the clerk will make the following comments to ESDC:

Westerfield PC councillors agreed that they have no objection to this planning application with two properties being built on this site. They do however wish for shared access to be considered in terms of visibility for both properties and a footpath so that pedestrians can move out of the way of moving traffic should they need to.

6. To consider any current financial matters, and approve invoices due to be paid during February 2022

Salary payments were agreed for the clerk and the Community Action Suffolk fee for the website security certificate. The Chairman asked if Cllrs would agree to payments being made to Opus People Solutions for Clerk salary invoices against agreed timesheets on a weekly basis rather than keeping these on hold until approval being given at bi-monthly Parish Council meetings. Cllrs agreed to this request.

Signatories were discussed and both Cllr. Noble and Cllr. Hudson have now signed the banking mandates.

Payee	Supplier	Amount (exVAT)	VAT	Total	Payment for	Cheque No
Opus people Solutions	Direct Payment	£459.10	£91.82	£550.92	Agency fee for clerk	1142
Opus people Solutions	Direct Payment	£159.25	£31.85	£191.10	Agency fee for clerk	1143
Community Action Suffolk	Direct Payment	£36.00		£36.00	Website security certificate	1144

7. Correspondence and urgent matters to be brought to the attention of the Parish Council

Cllr. Noble brought up the topic of Treebilee. If Westerfield Parish Council wishes to have a tree for the parish then it needs to be agreed where the tree will be situated. **The Chairman will speak to the church wardens regarding planting of the tree and report back to Cllr. Noble as to whether the parish will have a tree from the Treebilee scheme or not.**

8. To note the date of forthcoming meetings

Wednesday 9th March - Westerfield Church room at 7.30pm

Signed, P.Miller (Chairman) Approved at Parish Council meeting on March 9th 2022